



## **CHAPTER GRANTS**

The Minnesota chapter of the Asian American Journalists Association offers grants for professional development, such as AAJA's Executive Leadership Program (ELP), Poynter seminars, etc. This also applies to AAJA and Unity conventions. The chapter can award ELP grants of up to \$1,000 and other grants of up to \$250.

Convention grant applications: Applicants who submit their forms by the early bird registration deadline are eligible for \$250. Applicants who submit their forms by the pre-registration deadline are eligible for \$200. Those who submit applications up to one week before convention are eligible for \$150.

Applications received less than one week before a professional development program or convention will not be considered.

The grant must be used toward airfare, registration fees or lodging. Recipients must present the AAJA treasurer with a receipt for reimbursement. The recipient must return the grant if the professional development program is canceled or if the recipient does not attend the program or convention; health issues, work-mandated emergencies and family emergencies are exempt, subject to board approval. If a recipient registers for an event and then cancels, the chapter will only cover the cost of cancellation fees (receipt needed for proof of cancellation fees).

## **ELIGIBILITY**

Applicants must be current, paid members of AAJA (Minnesota chapter) and work as a professional or freelancer in the field of journalism. They must be accepted into the program before applying for funds.

## **SELECTION CRITERIA**

Candidates will be selected depending on the purpose of the grant and its applicability. We will also look at how it will benefit the applicant's career. Preference is given to members who are active in chapter activities.

## **HOW TO APPLY**

Submit one (1) copy of each of the following items:

- 1) Signed application
- 2) Resume
- 3) Short essay: The essay should not exceed 500 words, must be typed and double-spaced. Please respond to the following: Describe how the seminar, workshop, training, convention, etc., will help in your professional development and/or the Minnesota chapter of AAJA. Include what the grant money will be used toward, i.e. fees, travel or lodging costs.
- 4) Proof of AAJA (Minnesota chapter) membership.

# PERSONAL INFORMATION

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Name

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Address

City

State

ZIP code

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Telephone

Email

Date of birth

## VERIFICATION AND MAILING INSTRUCTIONS

I affirm that the information included with my application is true and accurate in all respects.

I acknowledge that, as a condition of receiving any funds, I will dedicate my volunteer time to a minimum of **one (1)** AAJA-MN event. I will return the full amount of the grant if I fail to do so.

By signing this application, I agree to the terms listed herein. Failure to follow the terms will render me ineligible for future local chapter grants.

I recognize that this is a binding contract and that I must return the grant in full if I fail to honor this agreement.

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Signature

Date

Mail or drop off completed, signed application to:

Nancy Yang  
MPR News  
480 Cedar St.  
St. Paul, MN 55101